



Classic Vehicle Scheme (CVS) for Modified Vehicles including the 60-Day Log Book Trial Application Guide

PLEASE READ THIS GUIDE CAREFULLY BEFORE APPLYING FOR THE CVS

YOU

1. You must be a resident of NSW and hold a NSW drivers or riders licence.
2. The vehicle to be registered on CVS must be garaged in NSW.
3. You must be a financial member of a club which is affiliated with one of the ACMC member associations (see attached list below). The Club must also be financial with their ACMC Group.

You must complete **Section 2** of the **1835** form provided by the **RMS** (Link below). **Section 3** is filled out by the ACMC. This form must be stamped (in the box provided on the form) by your **primary club**. By stamping this form your club is attesting to the fact that you are a financial member of your primary club and therefore the vehicle is eligible for registration under the RMS CVS rules.

On receipt of the documents by the ACMC NSW Ltd, **Section 3** of the 1835 form will be completed and signed by a representative of the ACMC NSW Ltd (**as per the example on page 4 of this document**) For the first registration, a copy (not the original) of the **Blue Slip must accompany the 1835 form**. For subsequent renewals a Pink Slip is required. **The vehicle must be registered within 42 days from the date of issue of the Blue Slip**, otherwise a new Blue Slip will need to be sought.

<http://www.rms.nsw.gov.au/documents/about/forms/45072029-classic-vehicle-declaration.pdf>

4. The form, together with a copy of the Blue Slip, must then be scanned and emailed to acmccvs@bigpond.com OR posted to ACMC NSW Ltd at PO Box 138 Brighton-le-Sands NSW 2216, (for further verification and a stamp) with a payment of \$25 processing fee. **Do not post an original Blue Slip**. You may pay the administration fee by cheque, money order or EFT. If you wish to take advantage of EFT to pay the administration fee please ensure you adequately identify who the payment comes from. Either a mobile phone number, or surname and club ID would be ideal. e.g. Jones TOCA. Please **DO NOT** put cash in the envelope. It is against the law. (See attached page for banking details).
5. The forms must be posted back to you (the RMS wants to see an original signature from the ACMC) and must then be taken to an RMS or Service NSW office for processing

NOTE: 1

It is understood that applicants will complete the life cycle of current registration prior to transferring to CVS.

NOTE: 2

If you are mailing your documents and require a quick turnaround, we would recommend that you post them via Express Post and include a self-addressed Express Post envelope with your documents.

Note: 3

When sending your documents to the ACMC NSW Ltd for endorsement please add a covering note with the name of which of an ACMC affiliated organisation, which are listed on page 3, that you or your club is affiliated with.

YOUR VEHICLE

1. Your vehicle MUST be 30 years old, or older. Replicas, if they are acceptable to your club, MUST also be 30 years old or older.
2. If the vehicle has been modified it must fit within the guidelines of **VSI-6** (Link below) or have an engineering certificate from a VSCCS licensed person.
<http://www.rms.nsw.gov.au/documents/roads/safety-rules/standards/vsi-06-light-vehicle-modifications.pdf>

A blue slip MUST be obtained for certification of the vehicle for the initial application for CVS. This applies regardless of whether the vehicle is currently registered or not. On subsequent renewal of your CVS registration a pink slip is sufficient. **The vehicle must be registered within 42 days from the date of issue of the Blue Slip**, otherwise a new Blue Slip will need to be sought.

3. THE FORMS

When the form has been returned to you:

1. You must fill in the 4-page RMS Application for Conditional Registration, form **1246**. (Link below). <http://www.rms.nsw.gov.au/documents/about/forms/45070939-conditional-reg.pdf>
2. Plus a separate **form 1021 Change of Records** to apply for inclusion in the 60-day log book trial. Your club is automatically included due to its affiliation with one of the ACMC member associations. (Link below).
<http://www.rms.nsw.gov.au/documents/about/forms/45070212-adjustment-of-records.pdf>
3. Take the **1835 & 1021** forms plus the Application for Conditional Registration (**form 1246**), and blue slip to an RMS or Service NSW office for processing. You will also need to produce your licence for ID.
4. The **1021 form** will require your new registration number noted on it before the RMS can process it and give you your log book.
5. The cost of registration appears below. New number plates are mandatory. Conditional registration cannot use ordinary number plates or personalised plates. **The new plates should have 5 numbers followed by a 'D'**. They are green numbers and letters on white background.

In the case of Motorcycle Registration the plate will be 4 digits followed by an 'M' or a 'C'

\$22 Conditional Registration administration
fee \$29 CTP insurance premium
\$44 Number plate fee (one-off)
\$95 Total

6. You should notify your comprehensive insurer of the new registration details or establish an insurance policy if you do not already have one for the vehicle.
7. Read your club's rules and by laws, to understand the club event process for trips which do not require an entry in the 60-day log book.
8. A log book entry is not required for maintenance runs provided the maintenance run is within a 'reasonable distance' from where the vehicles is garaged.

Banking Details for \$25 Administration Fee

You can: **Pay by cheque or Money Order** made out to **ACMC** and post to PO Box 138 Brighton-le-Sands, NSW 2216. **OR**

EFT funds to:

Bendigo Bank, Bexley Branch

A/C Name: ACMC NSW Ltd

BSB: 633-108

Acct Number: 157374299

Please ensure your EFT payment is adequately identified by using either a mobile phone number, or surname and club ID. e.g. Jones TOCA.

ACMC INC. MEMBER ASSOCIATIONS



Australian National Street Machine Association Inc



Australian Street Rod Federation



Council of Motor Clubs Inc.



Council of ACT Motor Clubs Inc.

Drag Ens Hot Rod Club



Motorcycle Council of NSW Inc.



4WD NSW & ACT Inc.



NSW Southern Motoring Ass'n Inc.



Forms Required for CVS + Log Book (Modified Vehicles)

1. 1835 - Classic Vehicle Declaration (1 page)
2. 1246B - Application for Conditional Registration (4 pages)
3. 1021 - Change of Records (Application for Log Book) (2 pages)

Classic Vehicle Declaration

- The Applicant is responsible for the vehicle to be suitable for safe use until the expiry date of the registration.
- An Inspection must be presented to Establish or Renew the registration. If required, the Compliance Certificate must also be presented.
- The Applicant must be a financial member of a club affiliated with an Approved Organisation.
- The vehicle must be 30 years of age or older and meet eligibility requirements of the Classic Vehicle Scheme.

1 Applicant details

NSW Drivers licence/Customer number

Surname

Given names

Address

Postcode

Club membership details (*nominate primary club first*)

2 Vehicle details

Plate number (*if known*)

GVM

EXAMPLE ONLY

VIN or chassis/frame or serial number

Engine number

Make

Model year

Model (*in full - name, letters and/or numbers, variant*)

Shape

Vehicle type

Car/Station Wagon Motorcycle

Other Please specify below

3 Vehicle eligibility

(*To be completed by the Approved Organisation's Responsible Person*)

- I certify that this vehicle meets the eligibility requirements of the Classic Vehicle Scheme
- The Applicant is a financial member of a club affiliated with an Approved Organisation.

Name of Responsible Person

ACMC Representative

Approved Organisation name

ACMC NSW Ltd

Inspection report number

Blue or Pink Slip Report Number

Compliance Certificate number (*if required*)

Signature

ACMC Representative

Date

Approved Organisation's stamp

ACMC NSW LTD
STAMP HERE

Primary Club Stamp

PRIMARY CLUB STAMP
HERE

Section 1 & 2 of this form (1835) are to be filled in and taken or forwarded to the Primary Club Registrar, who will apply the Primary Club's Stamp.

The form and the Blue Slip are then to be emailed or posted to ACMC NSW Ltd., for endorsement.

ACMC will fill out Section 3 and return Certified forms to the vehicle's owner for presentation to the RMS, together with all other forms and Blue Slip, for registration. (See section on **The Forms** Pages 1 & 2 for more information.)

All applicants must complete the Customer details section.

Attachment

IMPORTANT INFORMATION

- Conditionally registered vehicles can only be registered in the name of a person or a corporation.
- Only the vehicle assigned with a Conditional Registration Vehicle Sheet may be registered under the Conditional Registration Scheme. For a full list of vehicle types, go to rms.nsw.gov.au
- A Street Rod Declaration (Form 1309) and an inspection report is required for Street Rods.
- A Historic Vehicle Declaration (Form 1259) is required for Historic Vehicles.
- A Rally Vehicle Declaration (Form 1705) is required for Rally Vehicles.
- A Classic Vehicle Declaration (Form 1835) is required for Classic Vehicles.
- A Vehicle Suitable for Safe Use Declaration (Form 1245) is required for items of plant and all other vehicles not mentioned above.

Check the back page for a guide to applying to register a vehicle.

1 Is the vehicle to be registered in the name of:
 a person
 a corporation **now go to 3**

2 Customer details
 If you are sending someone else to apply for a conditional registration in your name you must also complete the Representative Authority on page 4 of this form. However, if you are not already recorded on the Roads and Maritime Services computer system, you must attend a registry or Service NSW centre in person and provide Proof of Identity.

NSW Driver licence/Customer number

Surname

Given names

Residential address

State Postcode

Mailing address

State Postcode

Please provide your email address if you would like to register for an online service account, go to service.nsw.gov.au/online-services for more information.

Email address

Please provide a mobile number if you would like to receive communications from Roads and Maritime this way.

Mobile number

Date of birth

Gender

Male Female

ABN (if applicable)

now go to 5

3 Corporation details

If the vehicle is being registered in the name of a corporation, the Representative's Authority must be filled out. For a company, the Director or an authorised delegate must complete and sign the Representative's section. In the case of an incorporated association, it is the public officer who must sign. In all cases, the authorised representative must provide proof of their identity.

Customer number (if issued)

Name

Business address

State Postcode

Mailing address

State Postcode

ABN (if applicable)

ACN, ARBN or other (Evidence of incorporation required see page 4)

4 Was the vehicle last registered in NSW?

no

yes

Last registration number (if known)

(if possible present a previous Certificate of Registration with this form)

This form (1246) is to be filled out by the owner and taken to the RMS once the 1835 form has been endorsed by the Club Registrar and the ACMC NSW Ltd, and returned to you.

EXAMPLE ONLY

5 Acquisition details (present a receipt with this application)

Date of acquisition

day / month / year

6 Vehicle's garage address (where the vehicle will most often be kept)

State Postcode

7 What registration term do you require?

- Annual
3 months
Date required

day / month / year

(up to 12 months)

8 Type of Vehicle

Only the vehicle assigned with a Conditional Registration Vehicle Sheet may be registered under the Conditional Registration Scheme. For a full list of vehicle types, go to rms.nsw.gov.au

Vehicle type (as displayed on the Conditional Registration Vehicle Sheet)

Empty box for vehicle type

CTP Class SVEH

- Historic vehicle - car, truck, bus, motor cycle and plant
Street Rod
Rally Vehicle
Classic Vehicle
Purpose built vehicle - golf buggy and vehicles of a similar type
Lawn Mower - over 250 kgs

FARM

(Complete the Declaration for Eligibility for a Registration Concession. See form 1193)

- 2-3 wheel agricultural bike operated for farming purposes
All Terrain Vehicle operated for farming purposes
Plant operated for farming purposes

MVEH

- All Terrain Vehicle
Oversnow vehicle (skidoo, snow plough, snow groomer)

RECG

- Recreational 2 or 3 wheel motor cycles with engine capacity greater than 300ml used on Stockton Beach Recreation Vehicle Area
'Quad bike' type All Terrain Vehicle used on Stockton Beach Recreation Vehicle Area (Excludes dune buggy and ultra-light utility vehicles)

RECM

- Recreational 2 or 3 wheel motor cycles with engine capacity 101 - 300ml used on Stockton Beach Recreation Vehicle Area

RECL

- Recreational 2 or 3 wheel motor cycles with engine capacity less than 100ml used on Stockton Beach Recreation Vehicle Area

PLNT

- Items of plant not operated on a farm

TRLR

- Historic trailer (Historic Vehicle Declaration required. See form 1259)
Oversnow trailer
Trackless train carriages

9 Where will the vehicle be operated?

Empty box for location

10 Do you wish to apply for a pensioner concession? (you cannot receive a concession on more than one vehicle)

- no
yes Pensioner eligibility must be verified electronically with Centrelink.

11 Privacy Statement and Declaration

Please read carefully before you sign. If you do not tell the truth you can be prosecuted.

Roads and Maritime is collecting your personal information for conditional registration of your vehicle and may retain and use it for driver licensing, motor vehicle and road transport or safety purposes.

You are required to provide your personal information under road transport legislation and we may refuse your application if you do not provide it.

We may disclose your personal information to other driver licensing and vehicle registration agencies, to assess your application or verify the information you provide. for inquiries about motor accidents, to confirm any compulsory third party (bodily injury) insurance is current, to anyone proposing to acquire an interest in your vehicle and in respect of inquiries relating to stolen or abandoned vehicles.

Otherwise we will not disclose your personal information without your consent unless authorised by law

Your personal information will be held by us at 20-44 Ennis Rd, Milsons Point NSW 2061 and you can contact RMS to request to access or correct it.

You declare that the information on this form is true and complete.

Under road transport legislation, it is an offence to attempt to register or renew the registration of a vehicle by a false statement or any misrepresentation or other dishonest means.

Signature

Empty box for signature

Date

day / month / year

Vehicle identification

VIN or chassis/frame or serial number

Engine number

Make

Model year

Model (in full - name, letters and/or numbers, variant)

Body shape

Number of seats

Vehicle Identified by:

Name (please print)

Signature

Examiner's number (if applicable)

OFFICE USE ONLY - BUNDLE C

Dealers and service centres

Mailing address checked on DRIVES (if applicable)

Proof of identity record

Person

Stand-alone or primary proof

Document number

Secondary proof (if necessary)

Corporation organisation

ACN or ARBN verified from: (specify document)

Declaration of Eligibility for a Registration Concession (for primary producers) attached

Street Rod or Historic Vehicle Declaration attached

Name of Club

Rally Vehicle Declaration sighted

Classic Vehicle Declaration sighted

Vehicle shape

(as displayed on the Conditional Registration Vehicle Sheet)

Conditions

Record any condition codes including area where the vehicle may be used

Inspection report details

Inspection report number

AIS number

Historic Vehicle Dec (C)

Vehicle Suitable Safe Use Dec (S)

Proof of registration entitlement (PORE)

Proof of source - receipt, bill of sale, consignment note etc.

Proof of previous registration

Plate issue

Plate number

Date required

Date plate issued

Verified by:

Signature

Name

Customer service representative number or dealer number

Office use: dealers

Give details of the charges calculated for the vehicle:

Fee
CTP Insurance Premium
TOTAL (includes GST if any)

Applying to Conditionally register a vehicle

Vehicle Registration

You must go to the registry or service centre. You may send someone else to register the vehicle in your name, but you must fill in the Representative's Authority on this page. Whoever goes to the registry or service centre must take:

- Proof of identity
- Evidence of vehicle suitable for safe use
- Proof of registration entitlement (eg an original receipt for the vehicle, which clearly shows your name, the seller's name, address and signature, the VIN or Chassis/frame or serial number and the date of acquisition)
- Evidence of concession eligibility (if applicable)

If the vehicle has been registered before you must also bring:

- Evidence of the vehicle's previous registration
- The old number plates or declaration.

Proof of Identity (POI)

When you attend the registry or service centre, you need to show proof of identity (POI). You can use your current Roads and Maritime issued NSW driver photo licence or one which expired within the last 2 years.

A brochure listing other acceptable POI documents is available from any registry or service centre or call us on 13 22 13 or by visiting the website at rms.nsw.gov.au

Hearing or speech impaired? Call us on the National Relay Service: TTY users phone 13 36 77 then ask for 13 22 13. Speak and Listen users phone 1300 555 727 then ask for 13 22 13. Your POI documents must be originals and must include your signature and your residential address.

Corporations are required to provide evidence of incorporation. This can be any one of the following:

- Certificate of Registration with Australian Company Number (ACN);
- A current Extract of the Company, with ACN;
- Certificate of Registration on Change of Name with ACN;
- A printed extract from the Australian Securities Investment Commission (ASIC) website with ACN;
- Certificate of Incorporation issued by the NSW Office of Fair Trading;
- Certificate of Registration of a Foreign Company, with Australian Registered Body Number (ARBN) for companies incorporated overseas.

Government authorities or organisations incorporated under legislation must provide on letterhead the name of the Act under which they are incorporated.

Registration Term

You may register your vehicle for 3 months, 12 months or until an expiry date of your choice. Thereafter, registration can only be renewed for 3 or 12 months.

If the vehicle comes from a licensed motor dealer:

The dealer will tell you what you need to do. Most dealers are authorised to check your identification on behalf of Roads and Maritime. Show proof of your identity to the dealer.

Vehicle Identification

You must enter the vehicle's VIN, chassis/frame or serial number in the Vehicle Identification section on page 3. If the vehicle does not have an identification number, you will need to get it identified. Call us on 13 22 13 for information.

Conditions

Certain conditions will automatically be applied to your vehicle depending on the nominated use. Other conditions may be applied if required. The Customer Service Officer will discuss this when you register the vehicle.

For a list of mandatory operating conditions see the applicable Conditional Registration Vehicle Sheet at rms.nsw.gov.au

Pensioner Concessions

A pensioner concession is available for a conditionally registered vehicle provided that you are not already claiming a concession on any other vehicle registered in your name. This concession entitles you to a free registration fee only. Pensioner eligibility must be verified electronically with Centrelink.

Farm vehicles

Vehicles such as agricultural motor cycles, all terrain vehicles and items of plant that are used solely for farming purposes by primary producers may receive a reduced Compulsory Third Party insurance premium. You will be asked to complete a Declaration of Eligibility for a Registration Concession.

Historic vehicles

To be eligible for conditional registration, historic motor vehicles must be 30 years of age or older as from the year of manufacture. As the registered operator of the vehicle, you must be a member of an Roads and Maritime recognised Historic Vehicle Club. You will be asked to provide proof of Club membership.

Street Rods

To be eligible for conditional registration, Street Rods must be pre 1949 model vehicles or a replica. As the registered operator of the vehicle you must be a member of a Club recognised by the NSW Street Rod Committee.

Rally Vehicles

To be eligible for conditional registration, Rally Vehicles must have a Rally Vehicle Declaration (Form 1705).

Classic Vehicles

To be eligible for conditional registration, Classic Vehicles must have a Classic Vehicle Declaration (Form 1835).

Representative's Authority

Complete this to authorise another person to register a vehicle in your name. However, if you are not already recorded on the Roads and Maritime computer system, you must attend a registry or service centre in person and provide Proof of Identity.

I declare that the person named below is my authorised representative.

Signature

Date

Representative's details

NSW Driver's licence/Customer number

Surname

Given names

Address

Date of birth

Gender

Male

Female

Representative's signature

Date

**Information shown is current at time of printing
but may change without notice**

Change of Records – Road & Maritime Products

Changes to address, name, licence, vehicle, vessel, engine details, contact details

Use this form to make changes to your NSW driver licence (all classes), boat licence, combined licence, NSW photo card, vehicle or vessel registration, and/or mooring licence.

- You must provide original copies of supporting documents. (Photocopies will not be accepted).
- Customers with road products only (ie a driver licence and vehicle registration) can attend any service centre or registry to make changes. Combined licence holders and customers with both road and maritime products should attend a service centre or registry that conducts maritime business.
- Should you require further information call 13 22 13 or visit any registry or service centre. *Hearing or speech impaired?* Call us on the National Relay Service: TTY users phone 13 36 77 then ask for 13 22 13. Speak and Listen users phone 1300 555 727 and ask for 13 22 13.
- Roads and Maritime Services no longer record organ donation details. For more information visit donatelife.gov.au.

Attachments

Products held (tick and complete all applicable)

Driver licence or customer number	Boat or Mooring licence number
<input type="text"/>	<input type="text"/>

Combined licence (provide licence numbers in above spaces)

Vehicle plate number

Vessel registration number

1 Customer details (include all NEW details)

Surname

Given name(s)

Organisation name (if applicable)

Residential address or business address (licence address must be in NSW)

 Postcode

EXAMPLE ONLY

Postal address (if different from residential address)

 Postcode

Vehicle garage address (where the vehicle will most often be kept)

 Postcode

Please provide your email address if you would like to register for an online service account. Go to rms.nsw.gov.au for more information

Email address

Please provide a mobile number if you would like to receive communications from Roads and Maritime this way

Mobile number

Contact person name

Fleet manager name (if applicable)

2 Personal details

Date of birth / /
day / month / year

Gender Male Female

3 Licence and registration changes

Your licence or customer number

What driver licence details are to be changed?
(Permanent residency status may be verified online by Roads and Maritime with the Department of Immigration and Border Protection. For a full list of acceptable proof of Australian residency documents, see our website at rms.nsw.gov.au)

What vehicle registration details are to be changed?

What boat or mooring licence details are to be changed?

What vessel/engine details are to be changed?
Vessel/engine detail changes for commercial vessels cannot be notified using this form. Please contact Commercial Vessels on 13 12 56 for assistance.)

4 Privacy Statement and Declaration

Roads and Maritime is collecting your personal information to change your details on our records and may retain and use it for driver licensing, motor vehicle and road transport or safety purposes.

Under road transport legislation you are required to notify us if you change your name or address or garaging address of your vehicle.

We may disclose your personal information: to other driver licensing and vehicle registration agencies, to assess your application or verify the information you provide and for inquiries about motor accidents.

Additionally, where you provide personal information concerning the registration of a vehicle we may disclose that: to confirm any compulsory third party (bodily injury) insurance is current, to anyone proposing to acquire an interest in your vehicle, in respect of inquiries relating to stolen or abandoned vehicles, and to any joint registered operator of your vehicle.

Otherwise we will not disclose your personal information without your consent unless authorised by law.

Your personal information will be held by us at 101 Miller St, North Sydney NSW 2060 and you can contact us to request to access or correct it.

You declare that the information on this form is true and complete.

Under the road transport legislation it is an offence for anyone to attempt to obtain or renew a driver licence, or to register or renew the registration of a vehicle, by false statement or other dishonest means.

Signature

Date / /
day / month / year

(continued next page)

In order to obtain your Log Book this form is to be completed AFTER registration has been achieved with this notation added to the form.

60-day Log Book Trial Inclusion

5 Representative's Authority (changes to organisation and vehicle details only)

This section must be completed if you send someone else to conduct business on your behalf

I declare that the person below is my authorised representative

Signature

Date

Representative's details

NSW driver licence / customer number

Name

Address

Postcode

Date of birth

Gender

Male Female

Representative's signature

Date

RMS / NSW Office Use

Proof of Identity Record

Stand alone or primary proof

Secondary proof (if necessary)

Document number

Secondary proof issue or E/Date

Document produced to prove change

Date of issue or expiry date

GAC / RMS / NSW location

Issue centre number

Conditions / Endorsements

Add/Change/Delete

Nominated Configuration Code

Effective date

Condition code

CSO's signature

Staff number

Date

Authorised Examiner's use

Note: Examiners must be complete below when an examination of the vehicle required the vehicle details to be changed.

Registration plate number

Inspection report number

VIN or chassis/frame number - ensure all characters are recorded

Engine number

Engine make

Engine capacity

Motive power

No.cylinders or rotors

Gross vehicle mass

Gross combination mass

Overall axle space

Tare weight

Axle code

Wheelbase

Vehicle fittings

Other (specify changes)

Conditions / endorsements

Station name, address and number

I certify I have examined the vehicle and the changed detail/s comply in all respects with the Rules for Authorised Inspection Stations

Name Authorised examiner

Examiner's number

Examiner's signature

Date